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The Fairfield Area School Board met on Monday evening, March 25, 2024 at 7:00 pm in the district boardroom for a regular Board Meeting. The following members were in attendance, Mrs. Candace Miller, presiding; Mrs. Erica Bollinger, Mr. Matthew DeGennaro, Mrs. Melissa Kearchner, Mr. Jack Liller, Mr. Tedd Sayres, and Mrs. Lisa Sturges. Mr. James Fischer and Mrs. Jennifer Holz were absent.

Also present were Mr. Thomas Haupt, Superintendent; Mr. Aaron Taylor, Assistant to the Superintendent; Mr. Tim Stanton, Business Manager; Mrs. Nicole Steele Zepp, Technology Coordinator; Ms. Colleen Rebert, Elementary School Principal; and Attorney Gareth Pahowka, Solicitor.

Prior to the Board meeting and after, the Board held an executive session to discuss legal and personnel issues.

**Minutes**

A motion was made by Mr. Tedd Sayres to approve the minutes of the Regular Board Meeting of February 26, 2024 and Board Study Session of March 11, 2024. Motion was seconded by Mr. Matthew DeGennaro. Motion carried (7-0).

**Presentations/Reports**

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link:

https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSlPPBEbCvcT-62mW2sY

* Superintendent
* Assistant to the Superintendent
* Business Manager
* District Technology Coordinator
* Principal’s Update

Ms. Colleen Rebert provided an update on various school activities.

**Public Comment Agenda Items** – There was no public comment.

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**Consent Agenda**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the

consent agenda upon request of a Board member.

Mr. Tedd Sayres made a motion to approve the consent agenda, items A through U. Motion was seconded by Mr. Jack Liller. Motion carried (7-0).

**Administrative**

**Actions** A. Approved submitting the Mid-Point Review of the District Comprehensive Plan 7/1/24 - 6/30/27 to PDE for final approval.

Background: The 30-day review began on February 25, 2024 and was presented to the Board on March 11, 2024. The review is now complete.

B. Approved a field trip request from the Sixth Grade Teachers & Students to travel to Camp Eder, Fairfield, PA, from April 17-19, 2024 for Sixth Grade Camp.

**Budget**  C. Approved expenditures of the General Fund in the amount of $683,557.93; Food Service in the amount of $28,283.50; Student Activities in the amount of $8,768.08; and the Payroll Fund in the amount of $935,153.53 for total expenditures of $1,655,763.04 for the period of February 22, 2024 through March 18, 2024.

D. Approved the following individual(s) as bus / van drivers for the 2023-2024 school year. The contractor is noted.

Kathleen Wolf - Krise Transportation

Kimberly Harris - Jacoby Transportation

Beth Henry - Jacoby Transportation

Kayley Hoffman - Jacoby Transportation

Cynthia Felix - Jacoby Transportation

Wendy Hopkins - Jacoby Transportation

Lorraine Gebhart - Jacoby Transportation

Kimberly Jacoby - Jacoby Transportation

E. Approved the February bank reconciliations as presented.

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F. Approved an agreement between Supplemental Psychology Services and Fairfield Area School District for certified school psychologist services effective April 1, 2024 – July 1, 2024 billable at $145 per hour.

G. Approved a Service Agreement with Diakon Youth Services, for special education services at Center Point Day Program for one student during the 2023-2024 school year at a cost of $161.50 per day.

H. Approved an agreement between Harrisburg Area Community College and Fairfield Area School District to provide the Emergency Medical Technician (EMT) Course in the high school for the 2023-2024 school year.

I. Approved an audit proposal for FY23 from Smith Elliott & Kearns and Company at a cost of $37,500.

**Personnel** J. Accepted a resignation from Larry Devilbiss as the HS Head Varsity Football Coach effective immediately.

K. Accepted a resignation from Jared Donmoyer as the HS Head varsity Girls’ Basketball Coach effective immediately.

L. Accepted a resignation from Katherine Gebert, Middle School Teacher, effective August 15, 2024.

M. Appointed Scott A. Wilt as the full-time Business Manager / Board Recording Secretary with benefits per the Business Manager’s Contract effective April 23, 2024 through June 30, 2028.

N. Approved the employment of Adam Kozack as a full-time second shift Custodian at $14.36 per hour, effective March 11, 2024.

O. Approved the employment of Gabriella Guzman as a part-time food services aide at $13.85 per hour, effective March 18, 2024.

P. Approved the employment of Tina Keeney as a part-time food services aide at $13.85 per hour, effective March 25, 2024.

Q. Approved the employment of Cathryn Campbell as a part-time elementary personnel care assistant at $14.36 per hour, effective March 18, 2024.

R. Approved supplemental contracts for the following individuals as coaches / advisors with pay per the Collective Bargaining Agreement for the 2023-2024 school year.

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Matthew McCann

MS Head Wrestling Coach $2,648

Scott Motter

HS Head Varsity Boys’ Track Coach $2,909

Scott Motter

HS Head Varsity Girls’ Track Coach $2,908

Carolyn Bieber

HS Ass’t Girls’ Track Coach $2,388

Stacey Motter

HS Ass’t Boys’ Track Coach $2,388

Angie Wallace

MS Head Track Coach $2,648

Megan Ziegler

HS Class of 2027 Advisor $1,717 prorated

S. Approved a revised job description for Assistant Business Manager.

T. Approved a new job description for Staff Accountant – Generalist.

**Policy**  U. Approved the revisions to Policy 339, Uncompensated Leave, on a first reading.

**VIII. Other Action Items:**

**IX. Other Discussion Items:** (No action to be taken)

1. Voluntary Reassignment –

* Amber Toms from Elementary Autism Support Classroom Aide to Elementary Personal Care Assistant.

**X. Public Comment**

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Ms. Alison Hess, First Grade Teacher, made a statement that the district needs to retain the Intervention Specialists and the district needs smaller class sizes in the kindergarten program.

**XI. Adjournment**

Mr. Matthew DeGennaro made a motion to adjourn the Regular Board meeting at 7:18 p.m. Motion was seconded by Mr. Jack Liller.

At 7:18 p.m. the Board held an executive session to discuss personnel and legal matters.

Respectfully Submitted:

Mrs. Candace Ferguson-Miller Mr. Tim Stanton

President Board Recording Secretary